

INFORMATION
TECHNOLOGY
FORENSICS

▶ CONSULTING &
INVESTIGATIONS

INFORMATION
SECURITY

SECURE IT ASSET DISPOSAL

IT assets face rapid obsolescence requiring frequent upgrades and disposal of outdated equipment. Typically, the recycling of these assets is managed to minimize cost without consideration for mitigating the potential compliance and litigation risks inherent in today's business environment.

OnlineSecurity's Secure IT Asset Disposal program provides a cost-effective solution to mitigating litigation and compliance risk while disposing obsolete IT assets.

Service Description

- ▶ A standard end-of-life cycle IT asset management program encompasses the collection of the equipment, the deletion of proprietary/confidential information, and the repurposing of the assets either through reuse, (resale), or destruction.
- ▶ In addition to the standard services, OnlineSecurity consultants will work with the client's legal, IT, and/or human resources team to identify systems that may have information relevant for ensuring compliance or responding to (future) litigation. For those particular systems:
 - OnlineSecurity will obtain an evidentiary copy of the data on the IT asset, and OnlineSecurity's forensics engineers will provide certification as to the destruction of the data from the original asset.
 - OnlineSecurity will securely store, for the period of twelve months, all evidence harvested, so that in the event that the information must be presented as evidence, OnlineSecurity can analyze the information for relevant (responsive) evidence and testify to the authenticity, integrity, and veracity of that evidence.†

Delivery Mechanism

- ▶ OnlineSecurity's asset management consultants will meet with the client's legal, IT, and human resources team to develop a comprehensive asset disposal and risk mitigation strategy.
- ▶ Based on this strategy, OnlineSecurity's forensic engineers will oversee the collection, the evidence capture, and the data destruction from the client's IT equipment.
- ▶ Throughout the process, OnlineSecurity will use court accepted forensic protocols to create the evidentiary copies.
- ▶ Unless there is a legal matter, OnlineSecurity will not access the information on the evidentiary copies; unless otherwise requested, all information will be destroyed at the end of the 12 months.

Deliverables

- ▶ OnlineSecurity will provide to the client a detailed collection and disposal (disposition) report encompassing systems collected, chain of custody, and observations from the forensics engineer.

Pricing

- ▶ Quotes for ANF services will be based on the specific scope of the work and will be priced based on the estimated time and material required.
- ▶ Storage and evidence handling for twelve calendar months will be included in the base cost of all quotes. Additional storage and handling (beyond the first year) will be billed based on the amount of evidence.

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